

St Michael's College

Enrolment Policy



St Michael's College offers education within the Catholic tradition with a specific focus on the charism of St Michael. It is intended that through the educational experience, the College seeks to renew and empower students, staff and parents in the ministry of the Church.

The Catholic education offered to those enrolled at St Michael's College is intended to complement and support the role of the Catholic Church community of the Brisbane Archdiocese. The College acknowledges the value of the partnership with its parents/carers who are the first educators of their children. We seek to be a Catholic College where all members of the community are invited to grow in their knowledge and love of God and embrace the teachings of Jesus through the Gospels.

It is intended that these guidelines provide a transparent and consistent reference point to both those seeking enrolment and those responsible for enrolment at the College.

Principles

1. Enrolment at St Michael's College involves an application and enrolment process. The College is an inclusive community which recognises and celebrates the uniqueness of each student and is committed to meeting the diversity of strengths and needs of our students. Enrolments for students identified as students with additional needs, will be processed using the approved BCE Enrolment Application Support Process (EASP).
2. In selecting students for enrolment, primary consideration will be given to:
 - a) Baptised Catholic children from the Surfers Paradise Parish
 - b) Baptised Catholic children from other local Catholic communities
 - c) Catholic children from Star of the Sea Catholic Primary School, St Vincent's Catholic Primary School, St Brigid's Catholic Primary School and St Kevin's Catholic Primary School
 - d) Catholic children from other Catholic Schools
 - e) Siblings of students currently enrolled at the College who enrol by the closing date
 - f) Non-Catholic children from local Catholic Primary Schools
 - g) Non-Catholic children whose families express a genuine desire to be part of the College community
3. In living the partnership commitment with parents/carers, the College expects that all parents/carers will be actively involved in their child's education.
4. Acceptance of an application form will not guarantee an enrolment interview or an offer of enrolment.
5. Parents/carers will be required to declare that to the best of their knowledge they have:
 - Disclosed any special needs of the prospective student, including learning, medical, social, emotional or physical.
 - Provided a copy of any parenting or court orders that relate to the prospective student.
6. If a parent/carer deliberately withholds information relevant to the application process, the Principal reserves the right, in consultation with Brisbane Catholic Education, to refuse or terminate the enrolment.

7. It is expected that the enrolling parents/carers formally accepts the responsibility for the payment of all school fees. Where this commitment would cause personal difficulty for the enrolling family, it is expected that this be clarified at the time of the enrolment. It is noted that children are not refused enrolment on the basis of not being able to address this commitment.
8. On acceptance of a place at St Michael's College, parents/carers are deemed to have accepted the College's values and expectations and to endorse and support: College events; Camps and Retreats; positive standards of uniform and behaviour; sporting programs; learning engagement; and the College's Religious Education programs.
9. The decision on whether a student is to be enrolled will ideally be made in partnership with the parents/carers based on the College's ability to cater for the student's needs. The final decision in matters of enrolment rests with the Principal.

Documentation Information	
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Policy Owner	St Michael's College Board
Policy Manager	St Michael's College CLT

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